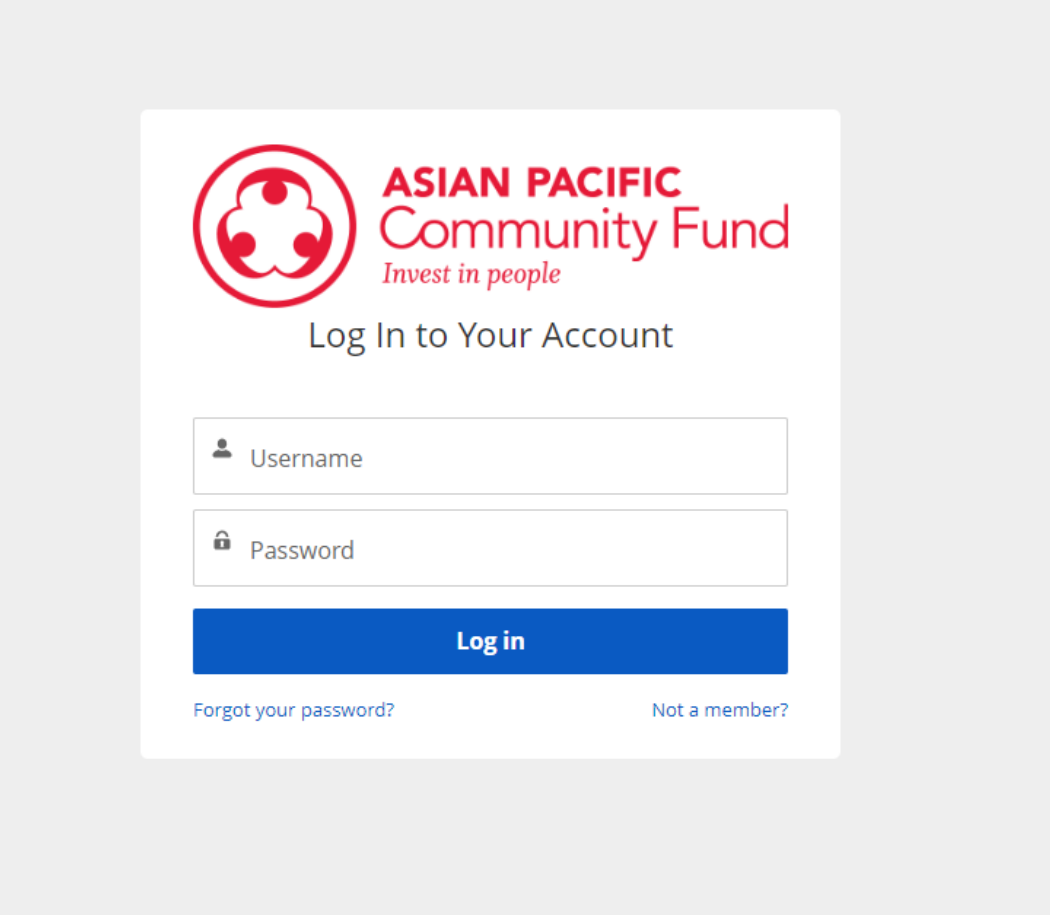
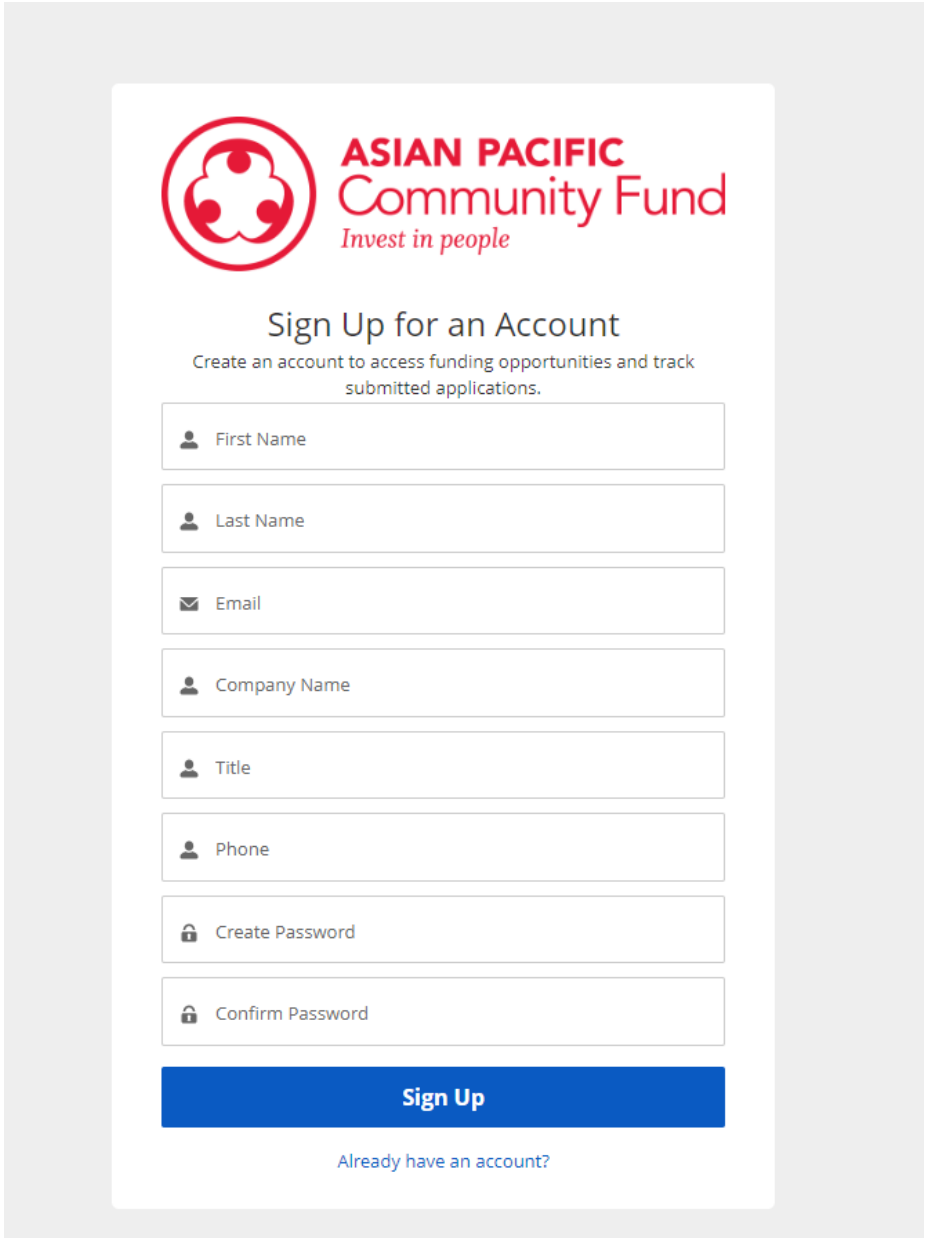
2023 Operating Grant

[IMPORTANT] Create an Account



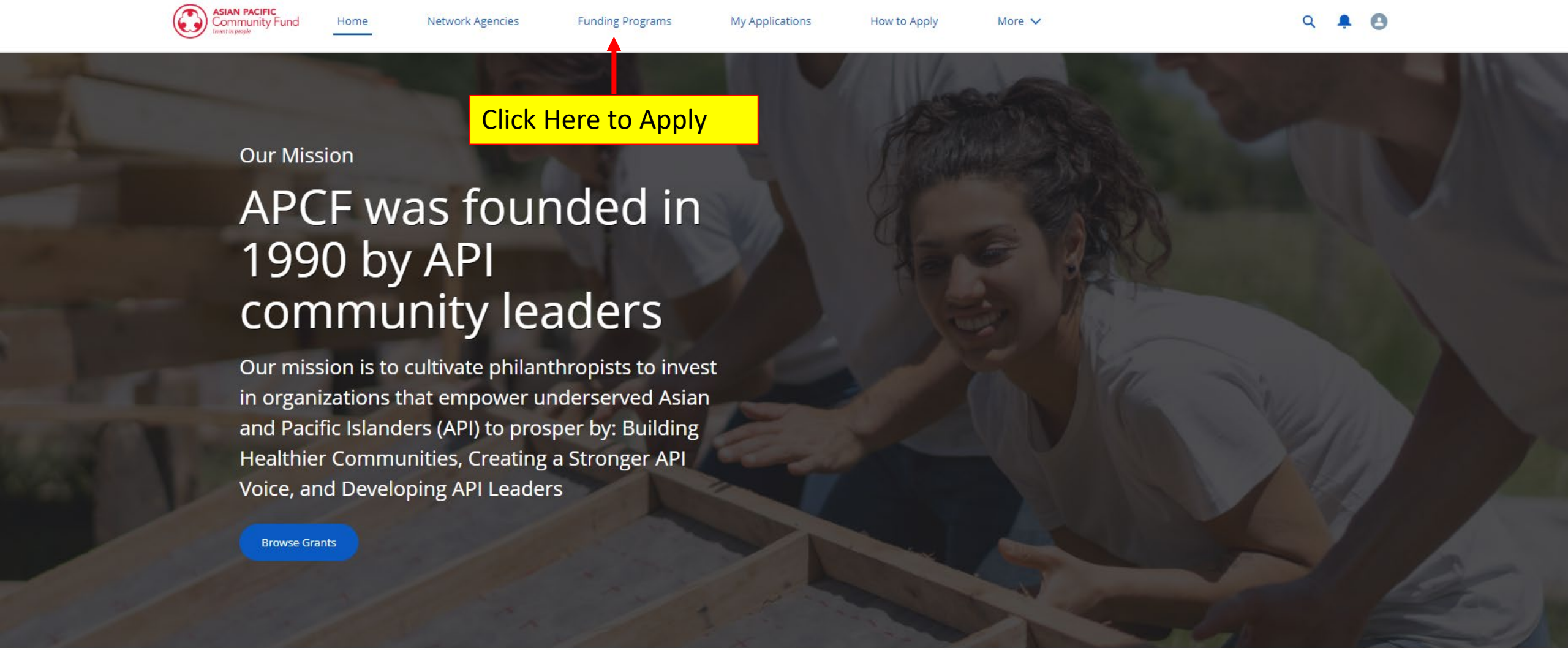
- If you are not an APCF Network Agency or have not applied previously for funding, you will need to create an account (this is completely free)
- Start so by clicking “Not a Member”



[IMPORTANT] Create an Account

Fill in all the information to sign up

Main Salesforce Page



Our Grant Programs

Network Agency Program

APCF sustains and grows the Asian & Pacific Islander (API) nonprofit sector to ensure culturally appropriate services in-language to our communities in need. We go

Education Program

Education is the passport to the future, for tomorrow belongs to those who prepare for it today. Nationally, schools serving low-income students turn over

How to Apply

The first step is to complete the online application. This process should take about 30 minutes and will include some assessment questions about your

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Funding Programs

READ ME BEFORE APPLYING

AVAILABLE FUNDING PROGRAMS

Funding Program Name	End Date	Description
APCF Community Operating Grant 2023	3/10/2023	Through our operating grant program, APCF invests funds along with capacity building resources in supporting organizations that serve AAPI community members in need of the most assistance, with the potential for greatest impact. Criteria: Organizational Budget of over $75,000 and under $1 million Operating in Southern California - with offices(s) and program beneficiaries in Imperial, Kern, Los Angeles, Orange, Riverside, San Bernardino, San Diego, San Luis Obispo, Santa Barbara, and/or Ventura Counties. Minimum 40% of clients are Asian Americans and/or Pacific Islanders Employ a minimum one full-time staff Additional Requirement: One member of the organization's board may be invited by APCF to participate in the Board Leadership Program (BLP) for the organization as part of the grant requirement. Of the 8 sessions, the board member must attend at least 6 in order to satisfy this additional requirement. The 2022 BLP runs from April to August as a hybrid of virtual and in-person sessions (venue TBD in San Gabriel Valley); subject to change based on local public health orders. Information on the BLP, including session dates, is available at apcf.org/board-leadership-program. If selected and invited to participate, the board member must attend Saturday, April 23, 2022 - no exceptions or substitutions. Upon award notification, the organization/board member will be required to submit the discounted registration fee of $250 to the Asian American Professional Association for the program fee. If there are any questions or concerns, please contact Rachel Kochhar. Community Engagement Coordinator, rkochhar@apcf.org

Click Here to Apply

View All

Funding Program
APCF Community Operating Grant 2023

Status	Start Date	End Date
In progress	1/30/2023	3/10/2023

Funding Program Name
APCF Community Operating Grant 2023

End Date
3/10/2023

Status
In progress

Apply

Click Here to Apply

End Da
3/10/2

Apply

Click **Next** to start a new application.

To view an in-progress application, close this window then click **My Applications**.

Criteria:

- Organizational Budget of over $75,000 and under $1 million
- Operating in Southern California - with offices(s) and program beneficiaries in Imperial, Kern, Los Angeles, Orange, Riverside, San Bernardino, San Diego, San Luis Obispo, Santa Barbara, and/or Ventura Counties.
- A minimum of 40% of clients are Asian Americans and/or Pacific Islanders
- Employ a minimum of one full-time staff

Additional Requirement:

One member of the organization's board may be invited by APCF to participate in the Board Leadership Program (BLP) for the organization as part of the grant requirement. Of the 8 sessions, the board member must attend at least 6 in order to satisfy this additional requirement.

The 2023 BLP runs from April to August as a hybrid of virtual and in-person sessions (venue TBD in San Gabriel Valley); subject to change based on local public health orders. Information on the BLP, including session dates, is available at apcf.org/board-leadership-program.

If selected and invited to participate, the board member must attend Saturday, April 23, 2023 - no exceptions or substitutions. Upon award notification, the organization/board member will be required to submit the discounted registration fee of $250 to the Asian American Professional Association for the program fee.

Award Timeframe:

- Grantees will be notified in late March-early April 2023
- 50% of the grant will be awarded in late April 2023
- The rest will be awarded upon completion of the additional requirement and/or reports.

Proceed

A Window will pop up on the screen- this is the application. It will keep you on the same tab the entire application

Fill out EVERY questions
Scroll down to see full set of questions for this section

Apply

Applicant User Information

First Name: Rachel
Last Name: Kochlar - Portal
Email: rkochhar@apcf.org

Applicant Organization Information

The following information is what we have on file for your organization.

Organization Name: Asian Pacific Community Fund
Street: 1145 Wilshire Blvd, Ste 105
City: Los Angeles
State: CA
Postal Code: 90017
Tax ID: 95-4257997

Basic Information

What % of clients served are Asian Americans and/or Pacific Islanders?

Is your current Organization Budget between $75,000 and $1 million?

Yes

Services are provided in the following Counties (check all that apply):

- [ ] Imperial County
- [ ] Kern County
- [ ] Los Angeles County
- [ ] Orange County
- [ ] Riverside County
- [ ] San Bernardino County
- [ ] San Diego County
- [ ] San Luis Obispo County
- [ ] Santa Barbara County
- [ ] Ventura County

Does your organization currently employ at least one full-time staff?

Yes

Annual Operating Budget

Apply

What % of clients served are Asian Americans and/or Pacific Islanders?

Is your current Organization Budget between $75,000 and $1 million?

Yes

Services are provided in the following Counties (check all that apply):

- [ ] Imperial County
- [ ] Kern County
- [ ] Los Angeles County
- [ ] Orange County
- [ ] Riverside County
- [ ] San Bernardino County
- [ ] San Diego County
- [ ] San Luis Obispo County
- [ ] Santa Barbara County
- [ ] Ventura County

Does your organization currently employ at least one full-time staff?

Yes

Annual Operating Budget

How did you learn about us?

- Asian Pacific Community Fund Website
- Career Center
- Community Organization
- Newspaper/TV/Radio
- School Counselor/Teacher

If you selected "Other" for the above questions, please enter your comments below.

How did you learn about us "Other"?

Next

Fill out EVERY questions
Scroll down to see full set of questions for this section

Apply

Executive Director

Executive Director Name

Search Contacts...

Couldn't find the person you are looking for?

# of Years as ED of this Organization:

# of Years employed at this Organization:

Contact Person for this Application, if other than Executive Director

Contact First Name

Contact Last Name

Contact Phone

xxx xxx-xxxx

Contact Email

you@example.com

Contact Title

Board of Directors

Board Chair First Name

Board Chair Last Name

Has the Board Chair received any training related to board member roles & responsibilities?

Yes

# of Board Meetings Held Annually:

Avg # of Board Members Present at Meetings

# of Persons Serving on the Board:

# of Board Members making PERSONAL Financial Contributions

# of Years per Board Term:

Apply

Contact Phone

xxx xxx-xxxx

Contact Email

you@example.com

Contact Title

Board Information is important!

Board of Directors

Board Chair First Name

Board Chair Last Name

Has the Board Chair received any training related to board member roles & responsibilities?

Yes

# of Board Meetings Held Annually:

Avg # of Board Members Present at Meetings

# of Persons Serving on the Board:

# of Board Members making PERSONAL Financial Contributions

# of Years per Board Term:

Are there Term Limits?

Yes

Total Amount of Board Member PERSONAL Financial Contributions Previous FY

Board Give/Get Required?

Yes

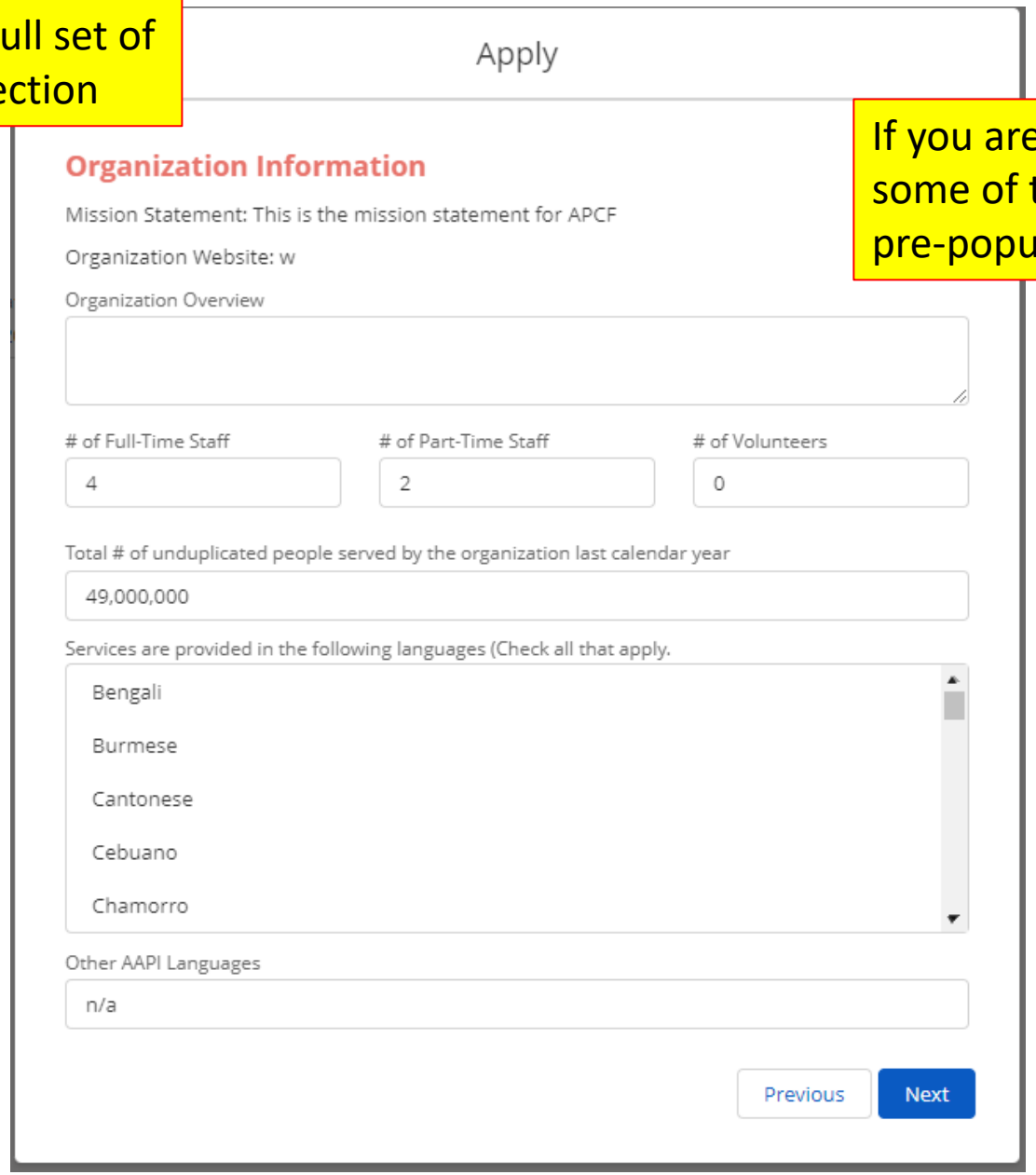
Total Amount Raised by Board Personal & Fundraising

Describe the Board Give/Get Requirements

Previous

Next

Fill out EVERY questions
Scroll down to see full set of questions for this section



If you are a network agency- some of this information will pre-populate

Fill out EVERY questions
Scroll down to see full set of questions for this section

If you are a network agency- some of this information will pre-populate

Client Demographics

Gender %

*Each category should equal 100%. If none, please put 0.

Gender % - Female	Gender % - Male	Gender % - Other	Gender % - Unknown
55	25	10	10

Age %

*Each category should equal 100%. If none, please put 0.

Infants/Toddlers (0-5)	Children/Youth (6-12)	Teens (13-18)
5	10	10

Young Adults (19-29)	Adults (30-59)	Seniors (60+)
5	50	20

Income %

*Each category should equal 100%. If none, please put 0.

Low Income (80%)	Very Low Income (50%)	Extremely Low Income (30%)
80	10	10

Ethnicity %

*Each category should equal 100%. If none, please put 0.

Asian American	Native Hawaiian or Pacific Islander	Hispanic/LatinX
100	0	0
Black	**Native American**	**White**
0	0	0
Bi/Multi-Racial	**Unknown Ethnicity**	**Other Ethnicity (please specify below)**
0	0	0
		Other Ethnicity Description
		0

Asian American & Pacific Islander Ethnicity %

*Each category should equal 100%. If none, please put 0.

Bangladeshi	Bhutanese	Burmese	Cambodian
100	0	0	0
Chamorro/Guamanian	**Chinese**	**Filipino**	**Hmong**
0	0	0	0
Indian (Asian)	**Indonesian**	**Japanese**	**Korean**
0	0	0	0
Lao	**Maldivian**	**Marshallese**	**Mongolian**
0	0	0	0
Native Hawaiian	**Nepali**	**Pakistani**	**Samoan**
0	0	0	0
Sri Lankan	**Taiwanese**	**Thai**	**Tongan**
0	0	0	0
Vietnamese	**Bi/Multi-Racial**	**Unknown AAPI Ethnicity**	**Other AAPI Ethnicity**
0	0	0	0

Other AAPI Ethnicity Description

Other Significant Client Descriptors

Previous Next

Reminder- these are an example; your numbers will look different

Apply

Service Areas

Please select the appropriate answer for each County:

Note:

- Select only 1 as your Primary Service Area, Secondary Service Area, and 1 for Tertiary Service Area.
- You can have multiple Counties selected as *"Somewhat Serve This Area"* and *"Do Not Serve This Area."*
  - For example, if you selected Orange County as your Primary Service Area, then do not select the same choice for any other County.

Primary Service Area	Secondary Service Area	Tertiary Service Area
Imperial County	Imperial County	Imperial County

Somewhat Serve this Area	Do Not Serve This Area
Imperial County	Imperial County
Kern County	Kern County
Los Angeles County	Los Angeles County
Orange County	Orange County
Riverside County	Riverside County

Previous Next

You can select multiple counties for the 'Somewhat' and the 'Do Not Serve'

Try your best to get all 10 counties accounted for

Apply

Financial Information

Total Projected Income This Year

Total Projected Expenses This Year

Budget This Year

Total Income Last Year

Total Expenses Last Year

Budget Last Year

Total Income 2 Years Ago

Total Expenses 2 Years Ago

Budget 2 Years Ago

Any form of change counts!

Changes in Operating Budget

Revenue Sources (Previous Year)

Please indicate the percentage in each category (if none, please enter 0)

Grants/Contracts

Fundraising Events (include Sponsorships)

Program/Client Fees *

Donations (excluding fundraising events) *

NOTE: Please be sure to upload the 2 most recent financial statements for your organization onto your GuideStar profile before submitting this application.

This can be done after you submit

Candid/GuideStar Profile Link

Previous Next

Apply

Leadership Program Board Member

Name of Board Member Designated for the Leadership Program

Organizational Goals & Strategies

(OPTIONAL) What are your key organizational goals and how would a grant from APCF help advance these goals and meet your capacity needs?

Describe your strategies for meeting these goals and your progress thus far, including any impacts due to COVID-19:

Key Organizational Goals and Strategies

(OPTIONAL) Please include any media or website links that demonstrate your organization's impact in 2022:

Impact Links

Required Attachments

Please upload a copy of your operating budget **and** an unaudited balance sheet/financial position as of 12/31/2022

Budget and Balance Sheet

Upload Files | Or drop files

Previous | Next

VERY Important!!!

You are able to unloaded multiple files

Apply

The undersigned certifies that they are authorized to represent the organization applying for a grant and that the information contained in this application is accurate. The undersigned agrees that if a grant is awarded to the organization:

(1) the grant will be used for the purpose outlined in the grant award letter and may not be expended for any other purpose without prior written approval from APCF;

(2) the grant award must be used within 12 months of receipt of funds or must be returned;

(3) a report of results and actual use of funds must be submitted no later than 2 months after completion of the funding period as outlined by the timeline submitted; and

(4) information about the organization and the grant may be used by APCF in any published materials.

Authorized Representative Title

* Signature of Authorized Representative

Confirmation Email

Email (Confirmation will be sent to this email)

Previous Next

Press Next and the next page is where you submit

Review the ENTIRE application – if edits need to be made, click here

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Home

Instructions for Applying

Take a moment to complete your application.

Click **Edit** to enter or update your application information. Click **Add Files** to include any supporting documentation, if necessary.

When you're finished, click **Submit Application**. You won't be able to edit your application once it's submitted.

Switch name to – (organization Operating Grant) Example – Asian Pacific Community Fund Operating Grant

Funding Request
Curly Howard Funding Request 2023-02-13

+ Follow | Edit | Create Disbursements | Change Record Type

Status	Awarded Amount	Requested Amount
Submitted		

Funding Request Name
Curly Howard Funding Request 2023-02-13

Application Date
2/13/2023

Status
Submitted

Reference Number
FR-00947

Funding Program
APCF Community Operating Grant 2023

Record Type
Operating Fund Grants

Close Date

Closed reason

How did you hear about APCF?

Scroll ALL the way down to the bottom of the page

Additional Requirements

Add supporting documentation to complete a requirement. If you don't have a requirement to satisfy as part of your application or awarded grant, you can skip this.

Requirements (0)

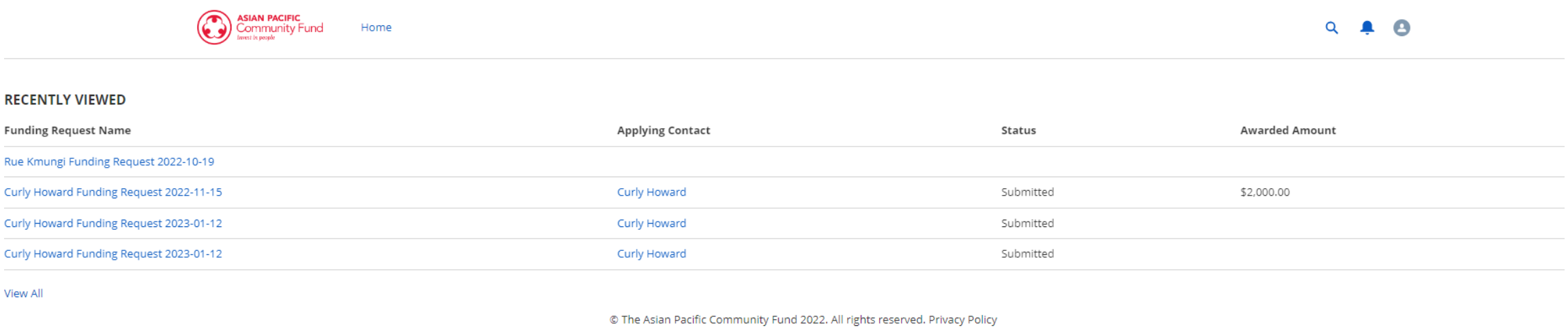
Submit Application

Are you sure you want to submit this application? The application cannot be edited once submitted.

Submit Application

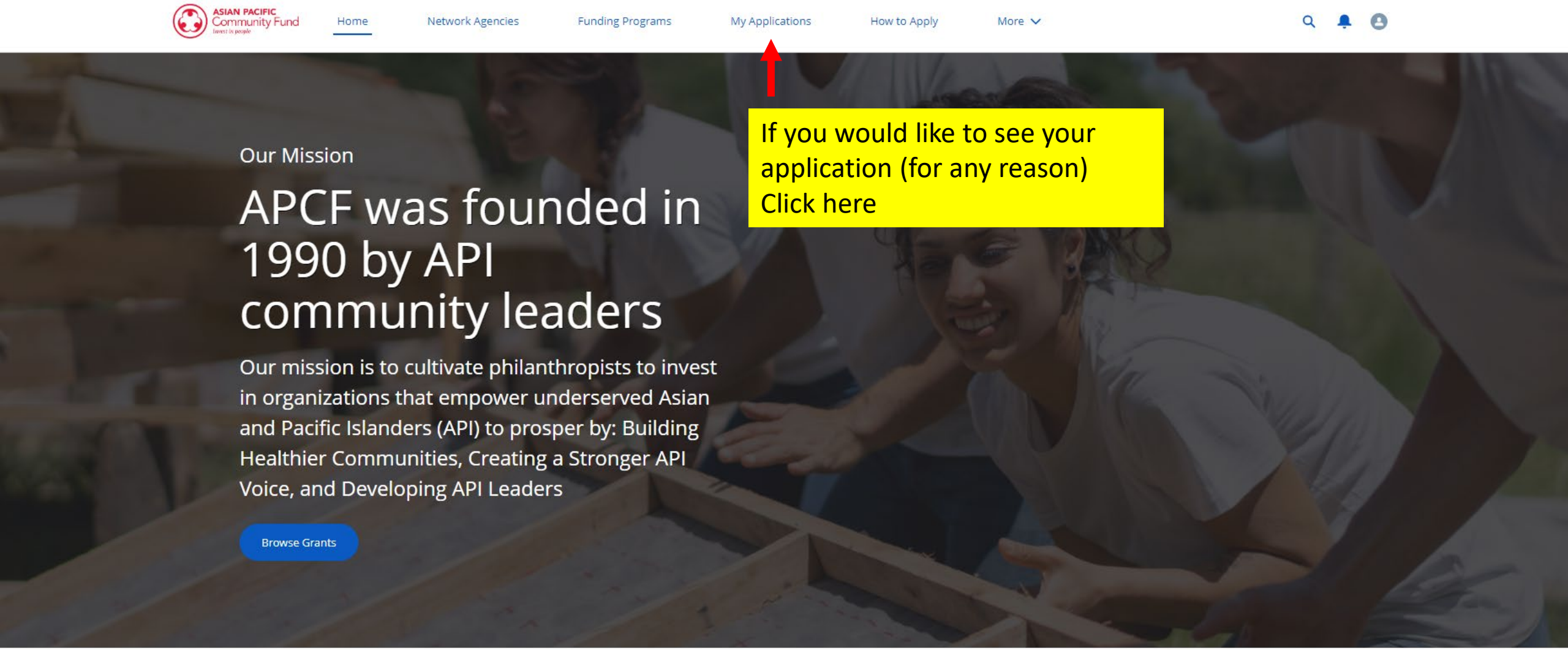
Once everything is correct, click ‘Submit Application’
You will not be able to make any edits after submitting

My Applications



Note:
Even through it is titled " Funding Request" it is for the Operating Grant
The date in the funding request name will determine which request it is
We will be able to differentiate between requests

Find Your Application from Main Page



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Deadline: Wednesday, March 15th at 5pm